

Winton Woods City School District

Addenda 2

to

Request for Quotations

for

Multifunction Printers

May 2013



Issue Date:

May 1, 2013 (Initial)

Addenda 1 issued May 9, 2013 & Addenda 2 issued May 16, 2013

Due Date & Time:

Friday, June 7, 2013, NOON

**Winton Woods City School District
1215 W. Kemper Road
Cincinnati, OH 45240**

Introduction to Addenda 2

The following are responses to additional questions posed to date that would be deemed material to the construction of a responsive & responsible quote by an interested vendor. (ref. MFP RFQ Document, Section C.3) This is the second of two (2) such addenda issued for the May 1, 2013 Initial MFP RFQ specifications document to date – as of May 16, 2013.

1. Will you be only using **Paper Cut MF** as the source of "Follow Me Printing" or will you be entertaining other software?

We are open to other software solutions for "Follow Me Printing." Please note that "Follow Me Printing" is an Alternate proposal in the MFQ RFP document -- See "Exhibit 3 -- Alternate B" and notes on that page:

Exhibit 3 -- Alternate B = BASE RFQ plus ... All MFPs will be mobile printing solution-ready (via software and/or hardware solution). If ancillary devices are needed to support this option, please specify and quote cost.

Paper Cut MF is what we are interested in using to monitor & track print jobs and usage by user. This would be a part of the Base RFQ. See Section I.9.p in the MFP RFQ document for reference. We currently use Paper Cut NG for this purpose in our school district.

2. Is it possible to retrieve the original license file for the existing PaperCut that is currently used today? Having this information as well as the information that has been provided in the RFQ will allow us to provide a more in-line quote.

We currently have Papercut NG, 5000 users, we want PaperCut MF for 5000 users.

3. Is it possible to get more information about your existing network infrastructure?

We have a network topology diagram – it might suffice. See additional attachment portraying the Winton Woods City Schools network entitled "Winton Woods City Schools Network Diagram Oct 2012.pdf"

4. Are there any MACs currently being used or going to be used in the future?

We have a MAC lab at the high school – we would need to have a print solution for this – currently the MACs are not a part of our domain. We assume they would fall under the category of “guest” equipment – as in enabling our guests to print. Additionally, we are seeking a mobile print solution that would encompass other Apple products (ipads) – as well as Android devices. This is the “Follow Me” style of printing referenced in the MFP RFQ document under sections I.6.f, I.9.n and I.9.o and including “Exhibit 3 – Alternate B” for vendor quotation.

5. We have received numerous questions about walk-through’s or site visits. Regarding this, the MFP RFQ document states in Section C.1:

1. By submitting an offer, the vendor acknowledges that they have reviewed and understand the specifications and conditions under which the resulting contract will be accomplished. This includes the contents of all RFQ documents, regulations and applicable laws. Once opened, offers may not be altered. Vendors are required to satisfy themselves by personal examination of the RFQ documents and the resulting proposed contract documents and investigation of the conditions at the work site in order that they may be fully informed of the constraints and proposed contract requirements, the existing conditions, and the difficulties likely to be encountered in the execution of the work.

If a given firm decides to do a site visit, please follow the school policies & regulations below relative to site visits.

Please call the school in advance to let them know that you're coming & inform them of the nature of your visit. In each case, you'll need to first check in at the main office, sign-in, get passes & inquire about the locations of the devices. Please be mindful to not interrupt classes or disrupt teacher or staff duties.

NOTE: the Greenhills Community Building, the Board Office and the Transportation Office/Bus Garage are support facilities & not front-line schools.

Here's a list of our facilities in Winton Woods CSD that pertain to this Multifunction Printer/Copier RFQ:

LIST OF SCHOOLS, ADDRESSES LOCATIONS, TELEPHONE NUMBERS & SQ. FT.

Primary School North: 73 Junefield Avenue, Greenhills, OH 45218 (513) 619-2390
40,300 ft²

Primary School South: 825 Lakeridge Road, Cincinnati, OH 45231 (513) 619-2470
38,975 ft²

Elementary School: 1501 Kingsbury Drive, Cincinnati, OH 45240 (513) 619-2490
58,050 ft²

Intermediate School: 825 Waycross Road, Cincinnati, OH 45240 (513) 619-2450
81,200 ft²

Middle School: 147 Farragut Road, Greenhills, OH 45218 (513) 619-2440
113,750 ft²

High School: 1231 West Kemper Road, Cincinnati, OH 45240 (513) 619-2420
158,705 ft²

Board Office: 1215 West Kemper Road, Cincinnati, OH 45240 (513) 619-2300
6,100 ft²

Greenhills Community Building: 8 Enfield, Greenhills, OH 45218 (513) 619-2320
97,400 ft²

Transportation Office: 10020 Corbett Road, Cincinnati, OH 45231 (513) 619-2405
6,475 ft²