

**Winton Woods Board Of Education**  
**Minutes**  
**Work Session – December 1, 2014**

The Winton Woods Board of Education met in work session on Monday, December 1, 2014, in the Board Room, 1215 West Kemper Road.

President Burns called the meeting to order at 6:30 p.m. On the roll call the following members were present: Mr. John Pennycuff, Mr. Tim Cleary, Dr. Viola Johnson, Mrs. Jessica Miranda and Mrs. Kim Burns. Also present: Mr. Anthony Smith, Superintendent and Mr. Randy Seymour, Treasurer.

**PLEDGE OF ALLEGIANCE**

Mrs. Burns stated that the purpose of the work session was to review the following:

- Development of a Board of Education handbook  
Mr. Pennycuff introduced the topic of producing a Board of Education handbook. He shared a handbook that was produced by the Toledo Board of Education. It was decided that the Board would like to develop a similar document and it would assist current as well as future Board members.
- Monitoring Board Effectiveness  
The Board agreed to complete the A to Z checklist as a tool to measure their effectiveness.
- Finalize Board Work Schedule  
Mrs. Burns asked each member to review the schedule and send her any suggested changes or updates.
- December Board items  
Set tentative date and time for organizational meeting  
Election of Officers
- Superintendents Report  
Mr. Smith briefed the Board on the current financial status of the band China trip. He expressed his desire to support and send a contingent of 50 to 60 band members to China to represent the Winton Woods School District.

After much discussion, it was the judgment of the majority of the Board (Mr. Pennycuff, Dr. Johnson, and Mrs. Burns) to support the band trip to China. This trip is to support the Winton Woods District in our exchange program with China. The amount should not exceed \$2,570 per student. The Board stressed that Superintendent Smith encourage and support fund raising efforts along with donations to keep down the potential expense for the district.

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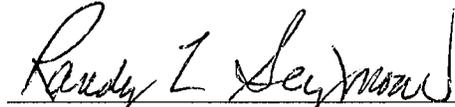
- Treasurer's Report  
The Board was updated on the new total real estate valuation for 2016.

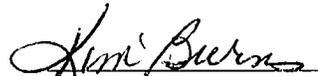
**ADJOURNMENT**

There being no further business, President Burns declared the meeting adjourned at 9:50 p.m.

**ATTEST:**

**APPROVED:**

  
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Randy L. Seymour, Treasurer

  
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Kim Burns, President