Winton Woods Transportation Department
Alternative Stop/Daycare Request Form

This form is in effect for the 20____ & 20_____ school year only.

Requests from district families to provide special transportation to or from any address other than home will be honored only under the following conditions:

1. The alternate stop requested for transportation must be on an existing route that originates from the school that the student attends. Additional routes will not be added and existing routes will not be adjusted to accommodate a request. Primary North & Primary South requests must also be from an address that exists in the boundary assigned to that school.
2. Space must be available on the bus that we will need to use for your request. If a request is approved and the bus later becomes overcrowded, the request will be reevaluated and may be denied at that time.
3. The transportation requested must be for transportation that is going to be provided on a weekly basis.
4. Please allow at least 5 school days to process your special transportation request. You will be notified of approval or denial.

Date: __________________ School child is attending: ___________________________________________

Completing this form DOES NOT guarantee that the request will be approved

Student name: ____________________________________________ Grade: _____ Preschool: ___A.M. ___ P.M.
Home address: __________________________________________________________________________

Parent/Guardian name: _______________________________ Parent/Guardian name: ______________________________
Home phone: _________________________ Home phone: _________________________
Cell phone: ___________________________ Cell phone: ___________________________
Work phone: __________________________ Work phone: ___________________________

Name of child care provider: ____________________________ Phone number: ______________________

Dates requested – FROM: ____________________________ TO: ____________________________

A.M. address (pick-up) to school: ___________________________________________________________________________

P.M. address (drop-off) from school: ___________________________________________________________________________

Parent/Guardian signature: ____________________________ Date: ______________________

Office: 619-2405 Fax: 619-2419