

Credit Flexibility Option for Winton Woods City Schools

Credit Flexibility is the option for students who demonstrate the ability, interest, maturity and personal responsibility for their learning to have the opportunity to pursue high school credit for demonstration of subject area competency. This “flexible credit” occurs outside of Winton Woods High School, but is approved by Winton Woods High School. The purpose of the credit flexibility option is to develop learners who plan their own learning, including learning objectives, and plan whereby they will attain those objectives outside of the traditional classroom. This procedure provides for personalized education options for students in which they will identify, acquire, and demonstrate competency in a given content area to earn graduation credit. Credit flexibility is an alternative learning experience to traditional “seat time” and classroom work, where students demonstrate competency in a particular content based on the Ohio Academic Content Standards for that content area. Students can apply for credit flexibility through the following means:

❖ Written Exam “Test Out”

- ◆ Take a written exam to demonstrate competency (for example, in Algebra I); the grade earned on the exam will appear on the student’s transcript, even if no credit is awarded; see list of courses that qualify below;
- ◆ Students must earn a “C” or better to receive credit for promotion;
- ◆ Date of “Test Out” exams is the 2nd Monday in August (excludes AP exams);
- ◆ Students can “Test Out” by taking an Advanced Placement (AP) exam and receiving a score of 3 or higher.

❖ Performance “Test Out”

- ◆ Take a performance-based exam to demonstrate competency (for example, French I); see list of courses that qualify below;
- ◆ Students must earn a “C” or better to receive credit for promotion;
- ◆ Dates of Performance exams are the 1st Monday in August, the last week of the first semester (January) and in mid May for 2nd semester.

❖ Independent Study Method

- ◆ Engage in an “independent study” course with a member of the Winton Woods High School staff to demonstrate competency (see Proposal for Credit Flexibility Form).

Students will be required to complete a Proposal for Credit Flexibility form in which they will identify their educational objectives, identifying the standards they will demonstrate (from the Ohio Academic Content Standards in that content), and create a timeline for completion. Credit flexible partners (Individuals and organizations wishing to partner with the student in an instructional plan) will need to be approved by the Winton Woods High School. **No course taken through credit flexibility can be weighted.**

Credit Flexibility Requirements:

- 1) Written plan/agreement between the student, parents, possible credit flexible partner, a Winton Woods High School Highly Qualified Teacher/Dept. Chairperson, a guidance counselor and the principal/designee (see attached form titled, "Proposal for Credit Flexibility").
- 2) Grades will be reported to the guidance office and will be recorded on the student's report card and transcript in the same time frame as other courses at the high school.
- 3) All credit flexibility classes must be added or dropped within the same timelines of dropping and adding other classes.
- 4) Courses offered at Winton Woods High School in which students would like to take a Written Exam – "Test Out" or take the Performance "Test Out" are listed below.

How to Apply for a Credit Flexibility Program:

- 1) Pick up a Credit Flexibility Packet from the Guidance Office and complete the agreement. Return proposal to the Guidance Office when completed. Request to have your proposal assigned to a Highly Qualified Teacher (teacher who will assign the grade). Students can also pick up a course map, or syllabi/study guide/materials and scoring rubrics (if applicable) for any course currently taught at the high school. This information can be found on the high school's web page.
- 2) The Proposal, signed by both student and parent/guardian, must be turned in to the student's counselor two weeks prior to the beginning of the semester when the credit flexibility plan will take place, by December 1st and May 1st.
- 3) A conference to evaluate the proposal will be scheduled with the student, Highly Qualified Teacher (teacher who will issue the grade) and the student's Counselor. Once these individuals approve and sign off on the plan, the principal/designee will evaluate and sign off on the plan.
- 4) The student will be notified of approval and the plan will be filed in the student's cumulative record.
- 5) The student is responsible for completing all assignments agreed upon in the Credit Flexibility Plan (listed under "Assessment to Receive Grades") in order to receive a grade and credit, following the timeline for regular coursework at the high school.

<u>Written Exam "Test Out" Courses</u>	<u>Performance "Test Out" Courses</u>
Math Science Social Studies Computer Applications All Advanced Placement Courses Family and Consumer Sciences	English Physical Education Music Art Global Languages

Proposal for Credit Flexibility Form

Deadline: Two weeks prior to the start of the semester when the credit flexibility plan will take place.

Date: _____

Student Name: _____ Grade: _____

Student ID: _____ Name of Course/Dept: _____

Reason for pursuing Credit Flexibility Plan: _____

**This Credit Flexibility Plan is replacing: _____
(Winton Woods High School Course, if applicable)

Credit Flexibility Plan is for (Check One):

	Written Exam "Test Out"	Take a written exam for a Winton Woods High School course to demonstrate competency.
	Performance "Test Out"	Take a performance-based exam for a Winton Woods High School course to demonstrate competency.
	Independent Study Method	Engage in an "independent study course" with a member of the Winton Woods High School staff to demonstrate competency.

****No course taken through credit flexibility can be weighted.****

Credit Flexible Partner (if applicable)

Name: _____ Location: _____

Plan for Assessment to Receive Credit and Grades:

Student must list Standards/Indicators this plan addresses (can be found in the Academic Content Standards, as well as how student will demonstrate competency of those indicators and the date achieved.

Description of Assessment (or attach agreement sheet)	Due Date
<p>**List the specific “artifacts” your HQT teacher will assess, ie; written exam, paper, video production, etc.**</p>	

****NO COURSE TAKEN THROUGH CREDIT FLEXIBILITY CAN BE WEIGHTED****

Student Signature

Date

Parent Signature

Date

Highly Qualified Teacher Signature

Date

Principal/Counselor Signature

Date

*Deadline: Two weeks prior to the beginning of the semester when the credit flexibility plan will take place.

Credit Flexibility Flowchart

