

Winton Woods Board Of Education
Minutes
Regular Meeting – May 22, 2017

The Winton Woods Board of Education met in Regular Session on Monday, May 22, 2017 at the Board Office, 1215 W. Kemper Road, Cincinnati, Ohio. President Miranda called the meeting to order at 6:30 p.m.

ROLL CALL AND PLEDGE OF ALLEGIANCE

On the roll call the following members were present: Mr. Jeff Berte, Dr. Viola Johnson, Mrs. Paula Kuhn, Mrs. Katrina Rugless, Mrs. Jessica Miranda. Also present were: Mr. Anthony Smith, Superintendent and Mr. Randy Seymour, Treasurer.

DISTRICT HONORS, RECOGNITIONS, GIFTS AND BEQUESTS

Winton Woods Primary North School Art Gallery Winners
Superintendent Selection – Selena Stevison
Principal Selection – Emma Bevins
Honorable Mention – Rhilea Cotton, Taylynn Howard, Thomas Loveless

Winton Woods Elementary School Art Gallery Winners
Superintendent Selection – Naomi Stiggers
Principal Selection – Khaliyah Wilson
Honorable Mention – Chasity Zloba, Hailey Hilligas

Kiwanis Character is Key Award – Perseverance
Winton Woods Elementary School – Aiden Hillard

Kiwanis Gold Star Student of the Month Award
Winton Woods High School – Rodrick Mincey

Skyline Student Athlete of the Month Award
Winton Woods High School – Issac Boateng

Skyline Teacher of the Month Award
Winton Woods Primary North School – Ms. Nicole Sutherland

Congressional Art Competition Finalists

Winton Woods High School - Isaac Sneed and Emily Traynor were two of 20 finalists for Representative Steve Chabot's Congressional Art Competition.

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DISTRICT HONORS, RECOGNITIONS, GIFTS AND BEQUESTS – (Cont.)

Forest Park Environmental Art Contest

Winton Woods High School - Congratulations to the following students who were winners in this contest:

- First Place/Grand Prize - Eliana Washam
- Second Place - Student Group Project - Travis Ace, Antaniqua Bell, Khalia Ingram, Zy'Shaun Johnson, Ashley Lewis, Chardai Moss, Bhola Poudel, Juwan Robinson, Kira Stiggers, and James Vera-Philpot.
- Third Place - Jada Atkinson

Manifest Gallery Student Project, Best in Show

Winton Woods High School - Darion Hassertt - Congratulations to Darion, who was accepted into the Manifest Gallery Student Project and will have his opening at the Gallery the first week in June. He also won \$250 from Artists Reaching Classrooms for Best in Show for Winton Woods High School. His artwork will hang in the Save Our Souls (SOS) art exhibit at the Cincinnati Art Academy in June.

Taft Museum Student Art Show

Winton Woods High School - Maddie Kelly - Maddie Kelly's art piece was chosen for the Student Art Show at the Taft Museum and will be on display at the Taft Museum this summer.

2017 Hamilton County Educational Foundation Celebrate Excellence Educator Award

Winton Woods High School - Mr. Joshua Amstutz, teacher - Congratulations to Mr. Amstutz, who was recognized by the Hamilton County Educational Foundation on May 12 at the Sharonville Convention Center for his hard work, dedication, and outstanding contribution to provide educational support to students.

Special Recognition

Winton Woods Elementary School - Mr. Melvin Levett, English as a Second Language Tutor, was honored by the University of Cincinnati recently for his outstanding contributions as a former member of the Bearcat basketball team and an inductee in the University's Athletic Hall of Fame.

Extra Mile Parent Award

Ms. Dionne Cage, Ms. Jackie Mayer, Ms. Cindy Schramm - This award is given every May to parents of their youngest graduating seniors in honor and recognition of outstanding "above and beyond" parent involvement in the Winton Woods City School District throughout the years that their children have attended school in the district.

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DISTRICT HONORS, RECOGNITIONS, GIFTS AND BEQUESTS – (Cont.)

Community Spirit Award

Ms. Betty Baker (This award is presented to an organization or individual to recognize their significant contribution(s) to the Winton Woods City School District over a period of many years.)

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

The following minutes were approved as presented:

Regular Meeting – April 24, 2017

Special Meeting – May 8, 2017

Special Meeting – May 15, 2017

TREASURER’S REPORT

The Financial Statements for the month of April, 2017 were approved and filed for audit.

TREASURER’S RECOMMENDATIONS

Investments – April, 2017

05-62-17 On a motion by Mrs. Kuhn, seconded by Mrs. Rugless to approve the Investment report for March, 2017.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

REPORTS OF THE SUPERINTENDENT

- (a) School Reports, Building Leadership Team Minutes
- (b) First Read – Revised Policy 4120 – Classified Staff – Employment of Classified Staff

SUPERINTENDENT’S RECOMMENDATIONS

05-63-17 On a motion by Mrs. Kuhn, seconded by Dr. Johnson to approve the personnel schedules as presented.

Schedule A – Retirements and Resignations

Ashley Fowler, Intervention Specialist, WWHS, effective 06/01/17, Relocation

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SUPERINTENDENT’S RECOMMENDATIONS – (Cont.)

Schedule A – Retirements and Resignations – (Cont.)

Trevor Hannah, Intervention Specialist, WWMS, effective 08/01/17, Personal
Karen Homan, Food Service Director, effective 07/01/17, Retirement
Cynthia Hudak, Special Education Assistant, WWES, effective 06/01/17, Retirement
Helen Jones, Long-Term Sub., WWHS, effective 06/01/17, End of Assignment
Cynthia Kristofferson, Transportation Assistant, effective 08/01/17, Retirement
Felipe Morales-Torres, Teacher/Orchestra Director, effective 08/10/17, Personal
Todd Patrick, Teacher, WWPN, effective 08/10/17, Relocation
Deborah White, Intervention Specialist, WWIS, effective 06/01/17, Retirement
Ayresse Whittaker, Educational Assistant, WWPS, effective 05/12/17, Personal

Schedule B – Personnel Employment – Certificated

Change in Status:

Tonya Bray, Director of Student Services, 2 yr. Contract, 08/01/17 – 07/30/19
Lynette Harrison-Fowler, Assistant Principal, WWHS, 2 yr. Contract, 08/01/17 – 07/30/19
Marchelle Lumpkin-Mucha, Special Ed. Supervisor, 2 yr. Contract, 08/01/17 – 07/30/19

New Hires:

John Cook, Teacher, WWHS, \$70,762, effective 08/11/17
Laj’Jae Johnson, Intervention Specialist, WWMS, \$44,858, effective 08/11/17
Kristin Langworthy, Pre-School Intervention Specialist, \$70,397, effective 08/11/17
Heather Ranford, Intervention Specialist, WWHS, \$61,048, effective 08/11/17
David Smith, Teacher/Asst. Band Director, WWHS, \$66,667, effective 08/11/17

Schedule C – Personnel Employment – Staff Support

Change in Employment:

Le’Sheanna Smith, Secretary – Clerical C, WWES, \$16.96/hr, effective 06/19/17
Daniel Oliver, Inter School Mail Delivery, \$14.90/hr, effective 05/15/17

Rehire:

Deborah Campbell, WWMS, Secretary, \$21.63/hr, Maximum of 30 Hours,
effective 05/08/17
Karen Emmons, Sub. Clerical, \$13.75/hr, effective 09/01/17
Cynthia Hudak, IMC Assistant, WWPN, \$16.42/hr, effective 08/08/17

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SUPERINTENDENT’S RECOMMENDATIONS – (Cont.)

Schedule C – Personnel Employment – Staff Support – (Cont.)

Summer Employees:

Eric Daniel, Tech Assistant, \$14/hr, effective 05/01/17, \$14.25/hr, effective 07/01/17
Daniel Fischer, Tech Assistant, \$14/hr, effective 05/10/17, \$14.25hr, effective 07/01/17
Mark Hadaya, Tech Assistant, \$14/hr, effective 05/31/17, \$14.25hr, effective 07/01/17
Jesse Whitfield, Tech Assistant, \$14/hr, effective 05/31/17, \$14.25hr, effective 07/01/17
Shawna, Broucker, Food Service, \$16.36hr, effective 06/05/17, \$17.15/hr, effective
07/01/17 – 07/28/17
Sandy McCormick, Food Service, \$17.19hr, effective 06/05/17, \$17.62/hr, effective
07/01/17 – 07/28/17
Alicia Whitaker, Food Service, \$13.46hr, effective 06/05/17, \$14.09/hr, effective
07/01/17 – 07/28/17
Stephanie Brown, Bus Detailer, \$150/bus, effective 05/30/17

Crew Drivers:

Chris Weber, OT rate of pay, effective 05/19/17
Julie Scarborough, OT rate of pay, effective 05/19/17
Paul Strong, OT rate of pay, effective 05/19/17

**Schedule D – Personnel Employment – Certificated and Non-Certificated –
Supplemental 2016-2017 Contract Year**

(See Attached Schedule)

Schedule E – Leaves

Jeri Reddert, Teacher, WWMS, effective 03/23/17 – 05/26/17, F.M.L.A.

Change of Dates:

Melissa Webb, Teacher, WWES, effective 04/03/17 – 05/26/17, F.M.L.A.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

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SUPERINTENDENT’S RECOMMENDATIONS – (Cont.)

Exempt Employees Salary Schedule and Step Placement

05-64-17 On a motion by Mr. Berte, seconded by Mrs. Kuhn to approve the Exempt Employees Salary Schedule effective July 1, 2017 and the step placement for all exempt employees effective July 1, 2017. (Schedule and Step Placement Attached.)

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

Administrative Contract Salaries

05-65-17 On a motion by Dr. Johnson, seconded by Mrs. Rugless to approve the Administrative Contract Salaries effective August 1, 2017. (Schedule Attached.)

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

Addendum to Administrative and Exempt Salary Schedules

05-66-17 On a motion by Mrs. Kuhn, seconded by Mr. Berte to approve the Addendum to the Administrative and Exempt Salary Schedules effective July 1, 2017. (Addendum Attached.)

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

Substitute Salary Schedule

05-67-17 On a motion by Dr. Johnson, seconded by Mrs. Rugless to approve the Substitute Salary Schedule effective July 1, 2017. (Schedule Attached.)

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

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SUPERINTENDENT’S RECOMMENDATIONS – (Cont.)

New Course Offerings

05-68-17 On a motion by Dr. Johnson, seconded by Mrs. Rugless to approve the new course offerings at the high school as follows:

Website Development; Computer Graphics; Computer Multimedia Literacy; Intro to Public Speaking (Course Descriptions Available from Teaching and Learning)

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

BOARD OF EDUCATION REPORT

- Legislative Report
- Great Oaks Report

COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

COMMENTS TO THE BOARD OF EDUCATION FROM THE ASSOCIATIONS

WWTA REPRESENTATIVE – absent

OAPSE REPRESENTATIVE – absent

EXECUTIVE SESSION

05-69-17 On a motion by Dr. Johnson, seconded by Mrs. Kuhn to move into Executive Session at 8:00 p.m. to discuss legal matters.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

At 8:45 p.m. President Miranda declared the Executive Session concluded, that the issue concerning legal matters had been addressed and asked that the roll be called to reconvene the meeting. On the roll call the following members were present: Mr. Jeff Berte, Dr. Viola Johnson, Mrs. Paula Kuhn, Mrs. Katrina Rugless, Mrs. Jessica Miranda.

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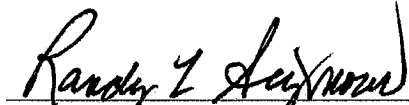
Superintendent's Update

Superintendent Smith gave a brief overview of the process in working with the Ohio School Construction Commission on the building of the District's new facilities.

ADJOURNMENT

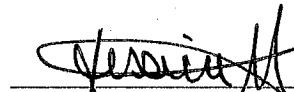
There being no further business, President Miranda declared the meeting adjourned at 9:03 p.m.

ATTEST:



Randy Seymour, Treasurer

APPROVED:

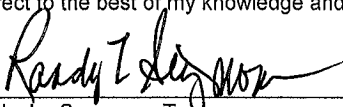


Jessica Miranda, President

WINTON WOODS CITY SCHOOLS
Bank Reconciliation Statement
April 2017 (Year to Date)

| | Fund Balance | | Book Balance | | Bank Balance | |
|----------------------------|--------------------------------------|----------------------------|-----------------------|------------------------|--------------------------|----------------|
| 001 | General Fund | \$21,599,817.54 | Beginning Balance | \$19,861,404.09 | Fifth Third Bank | \$1,778,250.22 |
| 002 | Bond Retirement | 1,609,380.22 | | | Petty Cash | 500.00 |
| 003 | Permanent Improvement | 1,186,482.89 | Plus: Receipts | 113,640,032.70 | Food Service-Drawer | 850.00 |
| 004 | Building | 10,623,599.67 | Less: Expenditures | (46,262,774.59) | Athletic-Gate | 1,500.00 |
| 006 | Lunchroom | 741,410.85 | | | | |
| 007 | Special Trust | 88,021.21 | | | | |
| 010 | Classroom Facilities | 50,843,654.69 | | | | |
| 018 | Public School Support | 42,579.04 | Ending Balance | 87,238,662.20 | Total | 1,781,100.22 |
| 019 | Local Grants | 78,114.06 | | | | |
| 034 | Classroom Facilities Maintenance | 92,573.40 | | | | |
| 200 | Activity Fund | 50,858.78 | Outstanding Warrants: | | Investments: | |
| 300 | Athletic Fund | 78,250.16 | | | | |
| 401-9016 | Auxillary Services - JPII | 173,223.42 | Fifth Third Bank | 83,178.01 | Investments: | |
| 439-9017 | Early Childhood Education | 234.74 | | | Star Ohio | 14,324,770.60 |
| 451-9017 | Connectivity | 6,700.00 | | | Star Ohio - Building | 701,693.86 |
| 461-9017 | HSTW | 6.62 | | | Meeder Investments | 12,277,010.93 |
| 516-9017 | IDEA-B | 19,085.85 | | | Meeder Invest (Building) | 58,258,097.40 |
| 524-9017 | Career Education | 3,142.03 | | | | 85,561,572.79 |
| 536-9017 | Title I School Improvement | 59.17 | | | | |
| 551-9017 | Title III LEP | 188.26 | | | | |
| 572-9017 | Title I | 1,172.67 | | | | |
| 587-9017 | ESCE IDEA-B | 17.64 | | | | |
| 590-9017 | Title II-A Improving Teacher Quality | 89.29 | | | | |
| | | | Total | 83,178.01 | Total | 58,258,097.40 |
| | | | Book Adjustments | | Bank Adjustments | |
| | | | Payment in Transit | | EZPay Account | |
| | | | COG | 22,444.70 | Food Service | 890.00 |
| | | | | | General Acct | 721.90 |
| | | | | | EZPay In-Transit | 1,611.90 |
| | | | | | Credit Card In-Transit | 0.00 |
| | | | | | Due from Payroll | |
| | | | Total | 22,444.70 | Total | 1,611.90 |
| Total Fund Balance | 87,238,662.20 | Book Balance | 87,238,662.20 | Bank Balance | 1,781,100.22 | |
| Plus: outstanding warrants | 83,178.01 | Plus: outstanding warrants | 83,178.01 | Plus: Investments | 85,561,572.79 | |
| | 22,444.70 | Plus: book adjustments | 22,444.70 | Plus: bank adjustments | 1,611.90 | |
| Adjusted Fund Balance | \$87,344,284.91 | Adjusted Book Balance | \$87,344,284.91 | Adjusted Bank Balance | \$87,344,284.91 | |

I hereby certify the foregoing to be correct to the best of my knowledge and belief


 Randy L. Seymour, Treasurer

WINTON WOODS CITY SCHOOLS
General Fund Receipts
April 30, 2017

| | <u>Estimated Revenue</u> | <u>% of Revenue</u> | <u>Revenue MTD</u> | <u>Revenue FYTD</u> | <u>Percentage Received</u> |
|------------------------------|------------------------------|-------------------------|---------------------------|----------------------------|--------------------------------|
| Local: | | | | | |
| Real Estate Taxes | \$22,100,000 | 46.97% | \$579,093 | \$22,506,110 | 101.84% |
| Personal Property | 0 | 0.00% | 0 | 0 | 0.00% |
| Tuition (1) | 1,825,500 | 3.88% | 134,388 | 2,505,717 | 137.26% |
| Interest | 150,000 | 0.32% | 13,161 | 155,285 | 103.52% |
| Student Fees | 10,000 | 0.02% | 3,385 | 12,205 | 122.05% |
| Rental Fees | 245,000 | 0.52% | 14,023 | 176,969 | 72.23% |
| Other (2) | 758,500 | 1.61% | 4,557 | 397,653 | 52.43% |
| Total Local Revenue | <u>25,089,000</u> | <u>53.33%</u> | <u>748,606</u> | <u>25,753,938</u> | <u>102.65%</u> |
| State: | | | | | |
| Foundation Fund | 18,626,000 | 39.59% | 1,442,592 | 14,616,784 | 78.48% |
| Homestead & Rollback | 2,800,000 | 5.95% | 0 | 1,411,284 | 50.40% |
| Other (3) | 292,000 | 0.62% | 96,841 | 973,770 | 333.48% |
| Total State Revenue | <u>21,718,000</u> | <u>46.16%</u> | <u>1,539,433</u> | <u>17,001,838</u> | <u>78.28%</u> |
| Federal: | | | | | |
| Other (4) | 240,000 | 0.51% | 68,544 | 1,179,704 | 491.54% |
| Total Federal Revenue | <u>240,000</u> | <u>0.51%</u> | <u>68,544</u> | <u>1,179,704</u> | <u>491.54%</u> |
| Return of Advances/Trans-In | 0 | 0.00% | | 0 | 0.00% |
| Refund of Prior Yr. Exp. | 0 | 0.00% | 22,945 | 103,275 | 0.00% |
| Total | <u>0</u> | <u>0.00%</u> | <u>22,945</u> | <u>103,275</u> | <u>0.00%</u> |
| GRAND TOTAL | <u><u>\$47,047,000</u></u> | <u><u>100.00%</u></u> | <u><u>\$2,379,528</u></u> | <u><u>\$44,038,756</u></u> | <u><u>93.61%</u></u> |

(1) Includes summer school, special education, regular classes, and open enrollment

(2) Includes all other receipts not otherwise classified

(3) Includes catastrophic and tangible reimbursement

(4) Includes Medicaid and e-rate reimbursement

WINTON WOODS CITY SCHOOLS
General Fund Expenditures by Object
April 30, 2017

| | <u>Appropriation</u> <u>+ Carry Over</u> | <u>% Total</u> <u>Appr.</u> | <u>Expended</u> <u>MTD</u> | <u>Expended</u> <u>FYTD</u> | <u>Encumbered</u> <u>FYTD</u> | <u>Balance</u> | <u>% Spent</u> |
|----------------------------|---|--------------------------------|-------------------------------|--------------------------------|----------------------------------|---------------------|----------------|
| Personal Services (100) | \$26,829,500 | 50.18% | \$2,133,111 | \$21,140,157 | \$0 | \$5,689,343 | 78.79% |
| Fringe Benefits (200) | 10,017,350 | 18.74% | 703,407 | 7,426,498 | 53,812 | 2,537,040 | 74.67% |
| Purchased Services (400) | 12,657,976 | 23.68% | 891,406 | 9,246,634 | 1,215,770 | 2,195,571 | 82.65% |
| Materials & Supplies (500) | 2,129,670 | 3.98% | 65,477 | 1,487,079 | 221,868 | 420,722 | 80.24% |
| Capital Outlay - New (600) | 907,709 | 1.70% | 94,889 | 757,491 | 61,638 | 88,579 | 90.24% |
| Other (800) | 873,300 | 1.63% | 191,950 | 535,647 | 23,486 | 314,166 | 64.03% |
| Transfers/Advances (900) | 48,300 | 0.09% | 0 | 0 | 0 | 48,300 | 0.00% |
| Total | \$53,463,804 | 100.00% | \$4,080,240 | \$40,593,507 | \$1,576,575 | \$11,293,722 | 78.88% |

Object Numbers:

- 100 - Employees' salaries and wages - includes payment for sick leave, personal business leave, holiday pay, etc.
- 200 - Retirement, insurance coverage, workers' comp. fringe benefits
- 400 - Purchased services - utilities, postage, repairs, insurance, driver training, lease/purchase, mileage reimbursement, etc.
- 500 - Instructional supplies and materials, office supplies, textbooks, library books and materials
- 600 - Capital outlay - purchase of new equipment and vehicles
- 800 - Other - election expense, auditor and treasurer fees, audit costs, membership dues, liability insurance
- 900 - Temporary advances to other funds and transfers

Appropriation Summary:

| | |
|-----------------------------|----------------|
| FY17 Appropriations | \$53,340,000 |
| FY16 Carryover Encumbrances | <u>123,804</u> |
| Total Appropriations | \$53,463,804 |

WINTON WOODS CITY SCHOOLS
General Fund Expenditures by Function
April 30, 2017

| | Appropriation <u>+ Carry Over</u> | % Total <u>Appr.</u> | Expended <u>MTD</u> | Expended <u>FYTD</u> | Encumbered <u>FYTD</u> | <u>Balance</u> | <u>% Spent</u> |
|---------------------------------|--------------------------------------|-------------------------|------------------------|-------------------------|---------------------------|---------------------|----------------|
| Regular (1100) | \$22,546,494 | 42.17% | \$1,637,513 | \$17,194,417 | \$97,047 | \$5,255,030 | 76.69% |
| Special (1200) | 9,416,482 | 17.61% | 783,385 | 6,973,960 | 272,971 | 2,169,552 | 76.96% |
| Pupils (2100) | 3,101,343 | 5.80% | 228,838 | 2,255,202 | 158,929 | 687,212 | 77.84% |
| Instructional Staff (2200) | 2,589,611 | 4.84% | 204,126 | 1,879,940 | 165,628 | 544,044 | 78.99% |
| Board of Education (2300) | 236,425 | 0.44% | 12,746 | 143,629 | 19,059 | 73,737 | 68.81% |
| School Adm. (2400) | 4,216,325 | 7.89% | 316,019 | 3,356,517 | 58,565 | 801,242 | 81.00% |
| Fiscal Services (2500) | 1,518,850 | 2.84% | 248,934 | 1,174,162 | 38,889 | 305,798 | 79.87% |
| Business Services (2600) | 266,323 | 0.50% | 19,464 | 198,686 | 21,365 | 46,273 | 82.63% |
| Oper. of Plant (2700) | 4,916,084 | 9.20% | 231,379 | 3,896,212 | 510,517 | 509,355 | 89.64% |
| Pupil Trans. (2800) | 2,658,232 | 4.97% | 198,319 | 1,971,550 | 127,656 | 559,026 | 78.97% |
| Central Support Services (2900) | 804,950 | 1.51% | 56,043 | 614,521 | 20,274 | 170,155 | 78.86% |
| Community Services (3000) | 26,500 | 0.05% | 0 | 23,887 | 1,538 | 1,076 | 95.94% |
| Extracurricular (4000) | 865,975 | 1.62% | 132,491 | 730,401 | 22,154 | 113,421 | 86.90% |
| Capital Outlay (5000) | 251,909 | 0.47% | 10,984 | 180,425 | 61,983 | 9,501 | 96.23% |
| Contingencies (7000) | 48,300 | 0.09% | 0 | 0 | 0 | 48,300 | 0.00% |
| Total | \$53,463,804 | 100.00% | \$4,080,240 | \$40,593,507 | \$1,576,575 | \$11,293,722 | 78.88% |

Functions:

Instruction (1100 – 1200): Instruction includes the activities directly dealing with the teaching of pupils or the interaction

between teacher and pupil. Teaching may be provided for pupils in a school, in a classroom, in another location, such as in a home or hospital, and through other approved media such as television, radio, telephone and correspondence.

Pupils (2100): Activities which are designed to assess and improve the well-being of pupils and to supplement the teaching process. e.g., Pupil personnel, guidance, health, psychological, speech and audiology, attendance, graduation and student assembly services.

Instructional Staff (2200): Activities associated with assisting the instructional staff with the content and process of providing learning experiences for pupils. e.g., Curriculum development, staff training, ed. aides and media services.

Board of Education (2300): Activities concerned with establishing policy in connection with operating the District.

School Administration (2400): Activities concerned with administrative responsibility e.g., Supt. & Principal offices.

Fiscal (2500): Activities associated with the financial operations of the District. e.g., Treasurer's office.

Business (2600): Activities concerned with directing & managing service areas. e.g., Business Manager's office.

Operation of Plant (2700): Activities concerned with keeping the physical plant open, comfortable and safe for use

and keeping buildings and equipment in an efficient working condition. e.g., Maintenance & custodial areas.

Transportation (2800): Activities concerned with the conveyance of students to and from school and to activities.

Statistical Services (2900): Activities, other than general administration, which support each of the other instructional and supporting services programs. e.g., Personnel and technology.

Community Services (3200): Payments made by the District to support activities that do not directly relate to providing education for pupils in the District.

Extracurricular Activities (4000): Subject matter and/or activities not provided in regular classes. Generally, participation is not required and credit is not given.

Capital Outlay (5000): Improvements to the District buildings & land.

Contingencies (7000): To be used for unanticipated emergencies.

Appropriation Summary:

| | |
|-----------------------------|---------------------|
| FY17 Appropriations | \$53,340,000 |
| FY16 Carryover Encumbrances | 123,804 |
| Total Appropriations | <u>\$53,463,804</u> |

WINTON WOODS CITY SCHOOLS
Year To Date Summary as of
April 30, 2017

| FUND | Beginning Balance | FYTD Revenues | FYTD Expenditures | Current Fund Balance | Current Encumbrances | Unencumbered Fund Balance |
|---------------------------------|------------------------------|--------------------------|------------------------------|---------------------------------|---------------------------------|--------------------------------------|
| 001 General | \$18,154,568 | \$44,038,756 | \$40,593,507 | \$21,599,818 | \$1,576,455 | \$20,023,363 |
| Special Revenue Funds: | | | | | | |
| 018 Public School Support | 37,780 | 50,217 | 45,417 | 42,579 | 19,335 | 23,244 |
| 019 Other Grants | 68,599 | 32,265 | 22,750 | 78,114 | 4,618 | 73,496 |
| 034 Classroom Facilities Maint. | 0 | 94,042 | 1,469 | 92,573 | 0 | 92,573 |
| 300 District Managed Activity | 72,678 | 154,963 | 149,391 | 78,250 | 42,585 | 35,665 |
| 401 Auxiliary Services | 66,775 | 382,203 | 275,754 | 173,223 | 85,235 | 87,988 |
| 439 Preschool Education | 159 | 72,796 | 72,720 | 235 | 0 | 235 |
| 451 Data Communication | 0 | 10,800 | 4,100 | 6,700 | 6,700 | 0 |
| 461 Vocational Ed Enhancements | 0 | 7,328 | 7,321 | 7 | 0 | 7 |
| 466 Straight A Fund | 0 | 856,000 | 856,000 | 0 | 0 | 0 |
| 516 IDEA | 8,121 | 823,925 | 812,960 | 19,086 | 37,272 | (18,186) |
| 524 Vocational Education | 1,468 | 8,550 | 6,876 | 3,142 | 3,947 | (805) |
| 536 Title I School Improvement | 280 | 51,419 | 51,640 | 59 | 0 | 59 |
| 551 Limited English Proficiency | 397 | 73,472 | 73,681 | 188 | 5,317 | (5,129) |
| 572 Title I | 8,834 | 1,160,046 | 1,167,707 | 1,173 | 74,480 | (73,308) |
| 587 IDEA Early | 175 | 25,406 | 25,564 | 18 | 0 | 18 |
| 590 Title II-A | 419 | 78,152 | 78,481 | 89 | 1,749 | (1,660) |
| Debt Service Funds: | | | | | | |
| 002 Bond Retirement | 0 | 1,822,540 | 213,160 | 1,609,380 | 619,403 | 989,978 |
| Capital Projects Funds: | | | | | | |
| 003 Permanent Improvement | 673,250 | 692,687 | 179,454 | 1,186,483 | 6,045 | 1,180,438 |
| 004 Building | 0 | 10,624,609 | 1,009 | 10,623,600 | 0 | 10,623,600 |
| 010 Classroom Facilities | 0 | 50,848,478 | 4,824 | 50,843,655 | 0 | 50,843,655 |
| 007 Special Trust | 76,627 | 85,934 | 74,539 | 88,021 | 803 | 87,218 |
| Agency Funds: | | | | | | |
| 200 Student Activity | 49,925 | 14,786 | 13,852 | 50,859 | 15,992 | 34,867 |
| Enterprise Funds: | | | | | | |
| 006 Food Services | 641,349 | 1,630,660 | 1,530,599 | 741,411 | 92,599 | 648,812 |
| Total | \$19,861,404 | \$113,640,033 | \$46,262,775 | \$87,238,662 | \$2,592,536 | \$84,646,126 |



WINTON WOODS
CITY SCHOOL DISTRICT

TO: WWCS D Board of Education
FROM: Randy Seymour, Treasurer
DATE: May 2, 2017
SUBJECT: April Investments

The Treasurer requests official approval of the following investments of interim funds made April 30, 2017.

| | <u>Investments</u> | <u>Interest</u> | <u>Interest Rate</u> | |
|---------------------------|----------------------------|------------------------|----------------------|--------------------------|
| General Fund: | | | | |
| Money Markets: | | | | |
| Star Ohio | \$14,324,771 | \$10,661 | 0.50% | |
| Meeder Investments | 12,277,011 | 1,881 | various | |
| 5th/3rd | <u>1,778,250</u> | <u>619</u> | 0.20% | Includes earnings credit |
| | <u>28,380,032</u> | <u>13,161</u> | | |
| Building Fund: | | | | |
| Local Share: | | | | |
| Money Markets: | | | | |
| Star Ohio | 701,694 | 567 | 0.50% | |
| Meeder Investments | <u>58,258,097</u> | <u>42,555</u> | various | |
| | <u>58,959,791</u> | <u>43,122</u> | | |
| Total | <u><u>\$87,339,823</u></u> | <u><u>\$56,282</u></u> | | |

Schedule D

PERSONNEL EMPLOYMENT - CERTIFICATED AND NON-CERTIFICATED (including extra duties)

Board Meeting Date: May 22, 2017

Page 2

| Name | Certificated or non-certificated | Teaching/Extra Duty Assgn. | Group/Level (when applicable) | Salary or Rate | Extra or Change in Comp | Funding | Effective Date |
|---|----------------------------------|--------------------------------------|-------------------------------|----------------|-------------------------|---------|-----------------------|
| Summer Programs 2017 Continued: | | | | | | | |
| Rogers, Jeremy | Cert. | HS Social Studies OGT - up to 72 hrs | | \$28/hr | 0 | General | Summer, 2017 |
| Ruben de Celis, Eva | Cert. | HS Writing OGT - up to 72 hrs | | \$28/hr | 0 | General | Summer, 2017 |
| Saunders, Nadia | Cert. | ESL Summer Camp - up to 40 hrs | | \$28/hr | 0 | General | Summer, 2017 |
| Schall, Kira | Cert. | HS Science OGT - up to 72 hrs | | \$28/hr | 0 | General | Summer, 2017 |
| Scherrer, Aaron | Cert. | HS Science OGT - up to 72 hrs | | \$28/hr | 0 | General | Summer, 2017 |
| Thompson, Mica | Cert. | MS English/L.A. - up to 72 hrs | | \$28/hr | 0 | General | Summer, 2017 |
| Wiehe, Sarah | Cert. | 3rd Grade Reading - up to 94.5 hrs | | \$28/hr | 0 | General | Summer, 2017 |
| Williford, Nicole | Cert. | HS Math OGT/Algebra I - up to 72 hrs | | \$28/hr | 0 | General | Summer, 2017 |
| Mentor Teachers Spring, 2017: Stipend paid by the University of Cincinnati | | | | | | | |
| Albers, Mimi | Cert. | WWHS | | \$100 | 0 | General | 2016-17 Contract Year |
| Ciminowasielewski, Brad | Cert. | WWHS | | \$100 | 0 | General | 2016-17 Contract Year |
| Gabbard, Majic | Cert. | WWHS | | \$200 | 0 | General | 2016-17 Contract Year |
| Graham, Brennan | Cert. | WWHS | | \$100 | 0 | General | 2016-17 Contract Year |
| Henderlong, Emily | Cert. | WWHS | | \$100 | 0 | General | 2016-17 Contract Year |
| Lock, Andrew | Cert. | WWHS | | \$100 | 0 | General | 2016-17 Contract Year |
| Nerenberg, Jared | Cert. | WWHS | | \$100 | 0 | General | 2016-17 Contract Year |
| Reddert, Jeri | Cert. | WWMS | | \$100 | 0 | General | 2016-17 Contract Year |
| Roy, Allison | Cert. | WWHS | | \$100 | 0 | General | 2016-17 Contract Year |
| Simpson, Natombi | Cert. | WWHS | | \$100 | 0 | General | 2016-17 Contract Year |
| Tape, Christopher | Cert. | WWHS | | \$100 | 0 | General | 2016-17 Contract Year |

Winton Woods City Schools
 Salary Schedule
 Exempt Employees
 Effective July 1, 2017

| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 | Step 9 |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Administrative Assistant Payroll Specialist Information Technology System Specialist | 65,745 | 67,569 | 69,481 | 71,392 | 73,303 | 75,213 | 77,125 | 79,038 | 80,948 |
| Community and Public Engagement Coordinator | 59,928 | 61,836 | 63,749 | 65,659 | 67,569 | 69,481 | 71,392 | 73,303 | 75,213 |
| Assistant to Human Resources Benefits Specialist Accounting Specialist | 57,670 | 59,581 | 61,491 | 63,401 | 65,314 | 67,224 | 69,134 | 71,046 | 72,956 |
| Assistant to the Treasurer Assistant to the Business Director Assistant to the Technology Director Assistant to the Student Services Director | 51,243 | 52,979 | 54,717 | 56,454 | 58,365 | 60,275 | 62,186 | 64,096 | 66,008 |
| Supervising Technician | 48,635 | 50,168 | 51,759 | 53,322 | 54,884 | 56,446 | 58,009 | 59,570 | 61,133 |
| Administrative Secretary Assistant to Classified Supervisor Accounts Payable Student Activities | 43,947 | 45,509 | 47,073 | 48,635 | 50,198 | 51,759 | 53,322 | 54,884 | 56,446 |
| Lead Technician | 40,252 | 41,814 | 43,376 | 44,937 | 46,500 | 48,061 | 49,623 | 51,185 | 52,747 |
| Supervising Cook | 26,951 | 27,967 | 28,979 | 29,992 | 31,004 | 32,016 | 33,027 | 34,039 | 35,050 |

Please note that movement along the steps of the salary schedules is not automatic - it is at the discretion of the Superintendent.
 Employees may receive a longevity/performance placement not to exceed \$2,000 at the discretion of the Superintendent.

Exempt Employees Step Placement

| Position | Step |
|--|------|
| Jeanette Jordan, Administrative Assistant | 6 |
| Brad Walker, Payroll Specialist | 3 |
| Matthew Jones, Information Technology System Specialist | 4 |
| Corina Denny, Community and Public Engagement Coordinator | 5 |
| LeAnne Montgomery, Assistant to Human Resources | 5 |
| Nancy Starkey, Benefit Specialist | 5 |
| Sandra Zillick, Accounting Specialist | 8 |
| Roberta Kugele, Assistant to the Treasurer | 9 |
| Toni Patterson, Assistant to the Business Director | 3 |
| Constance Irby, Assistant to the Student Services Director | 2 |
| Veronica Driskill, Administrative Secretary | 6 |
| Gina Burnett, Administrative Secretary | 6 |
| Carol Miller, Administrative Secretary | 5 |
| Kathleen King, Assistant to Classified Supervisor | 5 |
| Janette Mavidoglou, Assistant to Classified Supervisor | 5 |
| Genice Peterson, Administrative Secretary | 2 |
| Mary Linville, Student Activites | 1 |
| Harold Douglas Bertram, Lead Technician | 9 |
| Shari Spaw, Supervising Cook | 2 |
| Debra Siemon, Supervising Cook | 9 |
| Starr Simpson, Supervising Cook | 5 |

Administrative Contract Salary, Effective August 1, 2017

Certified Administration

| | |
|---|---------|
| Steven Denny, Executive Director of Accountability and Business Affairs | 134,300 |
| Terri Holden, Executive Director of Teaching and Learning | 137,100 |
| Courtney Wilson, Executive Director of Human Resources and Legal Services | 130,900 |
| Tonya Bray, Director of Special Services | 112,500 |
| Eric Martin, High School Principal | 112,500 |
| Douglas Sanker, Middle School Principal | 115,700 |
| Jeremy Day, Intermediate Principal | 104,100 |
| Adrienne Martin, Elementary Principal | 107,800 |
| Danielle Wallace, Primary Principal | 99,400 |
| Kevin Jones, Primary Principal | 99,400 |
| Brenda Hodges, Supervisor (12 month) | 105,700 |
| Tamra Ragland, Supervisor (12 month) | 91,800 |
| Marchelle Lumpkin-Mucha, Supervisor (12 month) | 90,000 |
| Princess Crenshaw, Assistant High School Principal | 92,000 |
| Amber Strawser, Assistant High School Principal | 94,000 |
| Timothy Martin, Assistant High School Principal | 92,300 |
| Lynette Harrison-Fowler, Assistant High School Principal | 93,500 |
| David Lumpkin, Athletic Director | 92,000 |
| Nelson Homan, Assistant Principal Elementary School | 84,500 |
| Elizabeth Styles, Preschool Principal | 87,700 |

Classified Administration

| | |
|--|------------|
| Rhonda Hobbs, Technology Director | 120,000.00 |
| Dwight Campbell, Student Resource Coordinator (12 month) | 94,000.00 |
| Jim DeMark, Assistant Treasurer | 87,000.00 |
| Vernita Kilgore, EMIS Supervisor | 82,500.00 |
| Stephanie Mahan, Student Resource Coordinator (11 month) | 82,000.00 |
| Kristina Hooper, Transportation Supervisor | 68,700.00 |
| Gary Sweetman, Building and Grounds Supervisor | 70,800.00 |
| Wayne Chinn, Custodial Supervisor | 67,000.00 |

Classified Administration Effective August 1, 2017
Salary Schedule

| Placement Levels | | RANGE | |
|---|--------|--------|---------|
| | | | |
| Technology Director | Salary | 95,000 | 125,000 |
| | | | |
| Student Resource Coordinator Assistant Treasurer EMIS Supervisor | Salary | 78,000 | 105,000 |
| | | | |
| Student Resource Coordinator (11 month) | Salary | 67,000 | 83,000 |
| | | | |
| Transportation Supervisor Building and Grounds Supervisor Food Service Supervisor Custodial Supervisor | | 67,000 | 95,000 |
| | | | |

Placement Level is determined by the position.
 Placement in Range is determined by the Superintendent.

WINTON WOODS CITY SCHOOLS
Addendum to Administrative Salary Schedule
Addendum to Exempt Salary Schedule

1. The schedule is to be reviewed and if necessary, adjusted annually by the Board of Education.
2. The total schedule is to be reviewed every three (3) to five (5) years to assess the compensation schedule relative to other Hamilton County Districts.
3. The work year for all administrative positions is to be twelve (12) months or eleven (11) months as indicated on the salary schedule.
4. The administrative evaluation procedure is to be reviewed annually and updated as necessary. The rating instrument is to include an overall rating for each administrator annually.
5. The vacation schedule is based on total years in education and is as follows for 12 month employees:

| | |
|--------------------|-------------|
| 1 – 10 years | three weeks |
| 11 – 18 years | four weeks |
| 19 years and above | five weeks |
6. Benefits as follows:
 - Health insurance coverage (80% Board Paid)
 - Dental coverage (90% Board Paid)
 - Life Insurance for two (2) times the annual salary (100% Board Paid)
 - Sick Leave (1.25 days accrue per month with no limit)
 - Personal Leave (3 days per year)
 - Paid Holidays (As defined in District Calendar)
 - Severance as contracted with WWTA and OAPSE

REVISED 7-1-2017

**Substitute Rates
Salary Schedule**

Effective July 1, 2017

| Classification | Hourly Rate |
|---|--------------|
| <u>Support Staff</u> | |
| Assistants | 13.05 |
| Clerical | 13.75 |
| Crossing Guard | 11.60 |
| Custodian | 13.50 |
| Food Service | 11.65 |
| School Bus Driver | 15.90 |
| Security Monitor | 14.00 |
| Technology Technician | 14.25 |
| Special Education Work Program | 4.10 |
| Student Summer Help | 9.00 |
| <u>Instructional Staff</u> | |
| Substitute Teacher (day rate) | 100.00 |
| Tutor (hourly rate) | 28.50 |
| Long-Term Sub. Teacher (After 30 days in same position.) | Bachelor's 0 |